

How did you find out about this community?  
(Only mark ONE source)

☐ Apartment.com

☐ Apartment Finder

☐ Apartment Guide

☐ Asbury Park Press

☐ Courier News

☐ For Rent

☐ Home News

☐ Homestore.com

☐ NY Times

☐ OxfordRealtyGroup.com

☐ Relocation Central

☐ Rent.com

☐ Rent.net

☐ Star Ledger

☐ Yellow Pages

☐ Other

TENANCY APPLICATION

Please print, answer all questions and be sure to complete both sides.

Date

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR LEASE OF APARTMENT KNOWN AS:

APT. #

RENT: \$ TERM: One Year SECURITY: \$

- ☐ Pets are not permitted
- ☐ Pets are permitted only in accordance with our pet policies. Fees and restrictions apply.

FIRST APPLICANT

Full Name

First

Middle Initial

Last

Present Address

Street & Number

City

State

Zip

Telephone:

Cell:

Email:

How long at present address:

Apt. #

Reason for moving?

Landlord name

Address

Phone:

Auto make / model:

Driver's License #

Plate #

Date of birth

Social Security #

Name of employer

Address of employer

Street & Number

City

State

Zip

Years employed

Salary

Position

Work phone ( )

Home phone ( )

Second Job or additional income

Total number of people who will occupy the apt.

Name(s) & date(s) of birth (DO NOT INCLUDE 1st OR 2nd APPLICANT)

1.

Date of Birth

2.

Date of Birth

3.

Date of Birth

4.

Date of Birth

SECOND APPLICANT or SPOUSE

Full Name

First

Middle Initial

Last

Present Address

Street & Number

City

State

Zip

Telephone:

Cell:

Email:

How long at present address:

Apt. #

Reason for moving?

Landlord name

Address

Phone:

Auto make / model:

Driver's License #

Plate #

Date of birth

Social Security #

Name of employer

Address of employer

Street & Number

City

State

Zip

Years employed

Salary

Position

Work phone ( )

Home phone ( )

Second Job or additional income

Have you ever been evicted or requested to vacate from any premises rented or leased to you?

Have you ever been arrested as a disorderly person or such crime of a personal or moral nature?

The terms of this application shall survive and become a part of the written lease to be entered into between the applicant and the Landlord. In the event prospective tenant cancels rental of apartment # after three days of the date of application, it is agreed that deposit of \$ shall be forfeited. Prospective tenant shall be held to nothing further.

I/We understand that a security deposit of \$ is required, payable in advance and that monthly rental is to be \$ payable in advance.

Date

Witness Signature

TO BE FILLED IN BY AGENT

Deposit herewith \$ Bal \$ Possession

Date Employment Verified

Date Salary Verified Signed

It is understood that the above statements are true and that consent is given to the Agent or Landlord to verify the above facts, and applicant agrees to hold harmless the Landlord from any and all claims as a result of such inquiries. It is also understood and agreed that misrepresentations, falsification or omissions of facts called for is just cause for the lessor to void and nullify any lease pending or in effect and require the lessee to vacate said premises on demand. It is also understood that this application is merely for consideration and is not to be construed as permission to occupy the premises.

We will attempt to call you within 5 days to inform you of the status of your application. Your application will either be rejected or conditionally accepted. If your application is conditionally accepted, you will be provided with a prospective date upon which your lease will begin. The acceptance will become unconditional when you concurrently (1) execute the lease, (2) pay a one-and-one-half month's security deposit and (3) pay one month's rent. If all three of these conditions are not satisfied at least two weeks prior to the date upon which the lease is to begin, your application will be deemed rejected. Until all three conditions are satisfied, your application will not be deemed to have been accepted.

### **CREDIT and CRIMINAL RECORD AUTHORIZATION**

I (or we) hereby grant \_\_\_\_\_  
permission to obtain a report from a credit reporting agency or otherwise, with regard to  
my (or our) credit and criminal record for the purpose of evaluating whether we may lease  
an apartment at:

\_\_\_\_\_  
**YOU ARE ADVISED THAT in the event that we refuse to rent an apartment to you  
based upon the credit report or criminal record:**

1. You will be provided with oral, written or electronic notice of any adverse action.
2. You will be provided with the names, address and telephone number of the consumer credit reporting agency (including a toll free number established by any nationwide credit agency if the agency has established one) that furnished the report to us.
3. You are informed that the consumer reporting agency did not make the decision to refuse to rent to you and that it is not able to explain why the decision was made.
4. You have the right to dispute with the consumer reporting agency, the accuracy or completeness of any information provided by the consumer reporting agency.
5. You have the right to obtain a free copy of your file from the reporting agency within 60 days of being notified that we will not rent to you based on a credit report.
6. In the event that we rely on information other than from a consumer reporting agency, such as a prior landlord, public record, etc., you have the right to obtain disclosure of the nature of the information that was relied upon by making a written request to us within 60 days.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Signature: \_\_\_\_\_